

St Nicholas CE VA Primary School
PTFA Meeting Tuesday 27th November 2018

Present: Tanya Mason-Flynn (Chair), MJ James (Vice Chair), Emma West, Hannah Frampton, Alice Chapman, Isla Ferguson, Fiona Platts (Secretary).

1. **Apologies:** Carol Wee, Emma Proctor, Katie Morton, Laura Cooke, Claire Feltham, Cassie Trim.

Minutes of last meeting accepted.

2. **KS1 Christmas Party**

At time of meeting 23 tickets had been sold for Christmas Party.... Those who've paid will be given the golden tickets to prompt those who haven't purchased tickets yet.

Claire Feltham will be doing hot dogs.

Hot chocolate, marshmallows and squirt cream to be sourced and organised by Alice Chapman and Katie Morton.

Hannah Frampton, MJ and Tanya Mason-Flynn to make plain cupcakes. MJ has already purchase the toppings. MJ to buy, in addition, icing sugar and food colouring.

Tanya Mason-Flynn has everything required for lanterns. Isla confirmed school can provide white paint / glue.

Hannah Frampton to look for red / white ribbon thought to be left over from previous activities.

MJ to order jars and source luggage tags.

Emma West to find roll of labels.

Tanya Mason-Flynn to source reindeer food stamp.

Isla Ferguson to organise ordering of red felt tip pens through the school.

MJ to sort music.

Emma Proctor dressing up as conductor.

Tree being delivered Thursday / Friday. Isla to contact Jenny to inform her.

Isla Ferguson to organise auctioning of the tree at the end of the term.

3. **Craft Items Review.**

Hannah Frampton and MJ are going to Knighton House. Remainder of craft stuff then to be sold on table at nativities.

4. **Hampers**

5 hampers have been made.

1 is at Carol Wee's work

1 is at Wynnstay

1 is at Cross Stores

1 to be on table in reception area at school.

1 TBC

5. **Christmas Party**

Santa has been booked.

Tanya Mason-Flynn has written food list.

Tanya Mason-Flynn to mail merge labels for individual children.

Baguettes not sandwiches as discussed at previous meeting to be collected from Cross Stores.

6. **AOB**

Lions float – MJ, Tanya Mason-Flynn, Emma West, Hannah Frampton, possibly Amy Hunt to attend.

4.30pm start at Community Centre Car Park.

Sponsored climb:

Stur High can't lend minibus.

Still waiting for Clayesmore to get back to us.

Classlist: some parents concerned about security. Isla to get info re Classlist put into Newsletter suggesting that if people have concerns regarding the app that should discuss with Tanya Mason-Flynn. Also Classlist guides to be handed out at Nativities.

Tom Clements looking into giving pub rates for end of term party. Tanya Mason-Flynn to follow up.

Race Night – future possibility to draw people from outside of school community in. Some discussion was had about possible contacts. Emma West to write some prospective letters approaching people regarding lots to auction at auction of promises.

Isla Ferguson requesting compost and plants for school.

MJ to source ten bags of compost.

Alice to source plants.

7. **Date of next meeting.** 15th January 2019, 7.30 pm, The Royal Oak, Okeford Fitzpaine.