

PTFA Committee meeting, May 2nd 2017

1) Apologies

Hannah Rigler

Claire Feltham

Mrs Sanders

2) Minutes of Last Meeting

Agreed

3) Treasurer's report

The sponsored climb raised £663. Huge congratulations to Freddie Pyke (Oaks) who raised hundreds of pounds towards this total.

Ash play refreshments raised £24.

The Vintage Tea raised £203.

£92.50 was paid out for a coach for Chestnuts, and £600 for a theatre group who came into the school.

This gives a total of £12,172.62 savings.

£10,500 of this will be taken out shortly to fund Stage 2 of the play equipment project, leaving under £1700 in the account. However, this will soon be boosted by events such as the Summer Fete.

In addition, four mums (the Hambleton Harpies) have recently walked the Isle of White Challenge to raise funds for the project and this money is still being collected. There is also £500 match funding separate to this total.

It was agreed that money raised from the Vintage Tea and Sponsored Climb will be used to pay for the Projector.

CF and her husband are to create a beneficiaries board to be displayed outside the school.

A cream tea to thank PTFA helpers will be held to coincide with the school fete. This will be served on vintage crockery sourced from members of the committee and other friends. Scones will be made by members of the PTFA committee.

The committee will create guidance notes for the Vintage Tea.

A team is being assembled to sort out the roofing. MJ is to ask Snook's if they will donate the materials.

£92.50 for Chestnuts coach has been paid out. £600 has been paid to the Theatre group.

Money raised from the Oaks' trip to Weymouth has not been paid out yet.

CW is to fill in a form to take part in the Bags for Life scheme.

4) Charitable status

Susannah de Ferry Foster talked the Committee through the options available. These are described in a separate document written and supplied by SFF, which is attached.

We are on target to raise the £5000 per year which is required to become a charity. One of the key advantages is that once a charity there is no personal liability in insurance terms.

The Committee thanked SFF for all her work and decided upon an Extraordinary General Meeting (EGM) to be held on 13th June 2017. Mrs Sanders and Mrs Maley will be invited.

It was agreed that becoming a charity could provide a host of benefits including Gift Aid and access to a much wider range of funding sources.

5) Recent events roundup

a) Vintage Tea

Feedback was mostly extremely positive. Most people had arrived at around 3pm. However a few people came in late and were disappointed when the team began to pack things away at 4:30pm. Perhaps this requirement could be made clearer in the promotional material next time.

One person mentioned the lack of gluten-free options. It was agreed that gluten-free, dairy-free options should be provided next year and any dietary requirements be discussed in advance at the point of ticket sale.

There was some overlap with the theatre group, however the Vintage Tea team did pack away by the handover time agreed (5:30pm).

Ways of accommodating more people were discussed. One idea was to expand into classrooms, although people might feel cut off. Alternatively tables could be placed outside if the weather is nice. Ticket times could also be staggered, but one sitting would be a lot easier to manage.

Could it be worth gathering a PTFA collection of vintage crockery? Auctions might be a cheap way of sourcing these. KM knows someone whose daughter used to work at Duke's and will ask her.

b) Sponsored climb

This was a real success and is worth doing next year. Even so, Clayesmore could have accommodated more children for the three hour session. Options for making it a different time/day include: doing it after school, after football club finishes, or after schools break up, but it was agreed that a Saturday might still be the best option.

Could this be an alternative for the sponsored bounce for the older years? However CW explained that there is usually a good rate of sponsorship from the older years from the sponsored bounce, so it's worth keeping them both.

The committee thanked TMF for organising this very successful event.

6) Future events

a) KS2 Disco

12th May is the proposed date, 4:30 – 6:30pm. TMF to contact Phil Black to confirm time. SFF, CW, TMF and at least one more helper (request to be made on Facebook). Dorset Game Larder, Prime Cuts Shaftesbury might be approached for sausages. SFF can prepare these in advance.

b) Sports Day

Cakes required – CW and SFF to supply, plus an appeal will be made to parents. MJ will make brownies. EW could be the photographer but will check with Mrs Maley first. Permission release forms required.

c) Art Exhibition

TMF has booked Sturminster Exchange from the August Bank Holiday weekend – 27th August to 17th September. Could there be an Opening Event at the Exchange? This idea will be discussed at a later date. The school will also host the exhibition on Friday 7th July. Further thought needs to be put into how the artwork will be displayed. There will be cheese and wine. Tom Clements has been booked by TMF to play the guitar.

CF will contact James' Cheese of Child Okeford to see if he can supply cheese. Tesco will do free glass hire. CW will ask Katie Davis, a parent at the school, to do the catering.

A silent auction would work well at the school event. Local artists could be approached to see if they will donate any works.

SFF will ask Kate Scorgi and another artist friend if we can borrow the spare wooden easels she has for display.

AC will check with her aunt who is also an artist for spare easels. AC will also ask her Brother in Law to do the silent auction.

There will be a notice at the Exchange to show which paintings are still unsold.

d) Story book

This will be discussed next time as Mrs Sanders is away.

e) Hey Day

No response from TMF's enquiry about joining forces with the Ark.

7) Summer Fete

This will be discussed in depth at a separate meeting on 22nd May.

CW to lead on Health and Safety.

Need to get on with advertising and promotion.

£10 per table.

Unpasteurised milk people are no longer available because of TB.

Neal's Yard lady keen – MJ to speak to her.

Party Lite has been confirmed.

CF will contact Skittle Alley people.

EW to contact someone about a crockery smash alley

KM to contact Little Okes and Messy Church

8) Any other business

Comins could be asked to do an event in the Autumn Term.

MJ suggested a Pop up restaurant for next year

SFF suggested a BBQ and band evening.