

## Booking Form for use of Educational Premises

Name of School/Centre :  
 ST NICHOLAS CE VA PRIMARY SCHOOL, CHILD OKEFORD  
 STATION ROAD  
 CHILD OKEFORD  
 BLANDFORD FORUM  
 DORSET  
 DT11 8ELL

Name of Hirer \_\_\_\_\_

Organisation \_\_\_\_\_

Use of hire: \_\_\_\_\_

Permission is granted, subject to the conditions and charges of the Authority, for the use of accommodation and other facilities as follows:

Date of Letting	Duration of Letting		Accommodation/ Facilities Hired	Amount £p	VAT £ p	Total £ p
	From	To				
Total						

\_\_\_\_\_  
 Signature of Hirer

Date \_\_\_\_/\_\_\_\_/\_\_\_\_

\_\_\_\_\_  
 Sign and Print

By signing this form you:

- Agree to abide by the conditions and regulations of Hire.
- Understand that the Local Education Authority cannot be held responsible for any issues which may arise out of your letting of these premises.
- Agree that the appropriate insurance has been arranged in line with the Conditions of Hire.
- Confirm you have read the Lettings Policy for St Nicholas CE VA Primary School.

Please return a signed copy of this Booking Form to the School.

**Please Note:** Persons signing this Declaration must be of 18 years of age or over.  
 An invoice for the above letting will be sent which should be paid within one month.